

**Richmond Bicycle Pedestrian Advisory Committee (RBPAC)
Regular Monthly Meeting
Monday, December 7, 2009, 6pm
Pt. Molate Conference Room, Second floor
450 Civic Center Plaza, Richmond, CA. City Hall**

Community Members Present

Adrienne Harris, Chair
Nancy Baer
Rick Beal
Liz Bittner
Brian Drayton
Catalin Kaser
Bill Pinkham
Jerry Rasmussen
Debbie Richerson
Ellen Reihsaus
Don Schnepf
Mark Cheley

City Staff Members Present

Matt Bonnano
Joe Light
Chad Smalley

Committee Meeting Minutes – December 7, 2009

Welcome and Introductions:

Adrienne Harris recognized a quorum and called the meeting to order. Attendees introduced themselves and their connection to Richmond and the bicycle pedestrian community issues.

Approval of Minutes

Adrienne led a brief discussion regarding the type of minutes the committee wished to see and the way in which it wanted to comment on the minutes. It was concluded that succinct minutes that captured the discussions were preferable and that an email distribution before the meeting would allow for adequate review opportunity with either written comments back in advance of the meeting or an opportunity to amend at the beginning of each meeting. Final minutes would be provided to Nancy prior to drafting the agenda for the next meeting

Community Event Updates

As people were arriving Adrienne outlined several upcoming community events including Martin Luther King Day of Service, Bikes Belong grants opportunities, and Post cards – it was determined to order runs of each set of cards

Bicycle Master Plan

Joe reported that Fehr and Peers agreement was close to final. A discussion followed on the specifics of the proposal including:

- A discussion of using outside trainers and the challenge of trying to do too much on any one day event outlined in the proposal.
- Additional comments were made that a charette style approach might not be a deep enough dive into community needs.
- It was suggested that additional locations should be identified to be reviewed.
- Questions were raised regarding who comprised some of the groups identified as well as why we should limit ourselves to the types of plans put in elsewhere.
- The need for the consultants to identify funding sources.
- The need to clarify what support facilities standards mean.
- Clarification of how the community meeting will occur, who will host and the role of Richmond Spokes. (Brian remained comfortable with the language on the assumption that things would get worked out).
- A kick-off meeting with the committee early in the process was identified as an important step.

After further discussion including the degree of detail that needed to be included in the proposal a motion was made to authorize staff to move forward to complete a contract and the motion was approved.

Pedestrian Plan

Matt and Nancy reported on the state of the Pedestrian Plan and the need to complete the equivalent of reality rides for pedestrians.

Other Updates

Don reported on issues of inadequate crosswalks in the Marina Bay area.

Nancy reported that the Public Health application was submitted .for \$12.6 million.

The decision to support the TRAC proposal to close Bay Trail gaps and defer 16th ST improvements until the master plan is completed were discussed.

Chad thanked everyone for the support provided for the Nevin St project.

It being well past 7:30 pm Adrienne noted that in January we should discuss how we want the committee to operate and what topics we want to address during the year. As the hour was late and these items required discussion the meeting was adjourned.