

**Richmond Bicycle Pedestrian Advisory Committee (RBPAC)
Regular Monthly Meeting Committee Minutes
Monday, April 12, 2010, 6pm
Richmond Conference Room, First floor
450 Civic Center Plaza, Richmond, CA. City Hall**

Community Members Present

Adrienne Harris, Chair
Nancy Baer
Rick Beal
Liz Bittner
Brian Drayton
Miriam Josselyn
Catalin Kaser
Bill Pinkham
Raul Ramirez
Ellen Reihnsaus
Debbie Richerson
Coirre Riley
Tony Sustak

City Staff & Others Present

Marilyn Langlois - Mayor's office
Joe Light
Jennifer Ly
Chad Smalley
Steven Tam
Michael Williams

Other Organizations

Consultants

Matthew Ridgway

Welcome and Introductions:

Adrienne Harris recognized a quorum and called the meeting to order. Attendees introduced themselves and their connection to Richmond and the bicycle pedestrian community issues. Adrienne requested a raised hand approach to being recognized to speak. Adrienne also reported on Postcards, bike to work day teaming, EBBC calendar updates, a grant of \$600 from wildcat Creeks rides. Adrienne also requested participation in an outreach committee and noted that we had \$409.77 in our account.

Approval of Minutes

At Adrienne's request a motion was made to approve the minutes, discussed, voted on subject to minor amendments and approved.

Agenda Items

Agenda

The Agenda was reviewed and a discussion ensued as to the timing of some aspects related to the coordination of the Bike and Ped plan outreach and it was noted that the consensus of the group was still that the two outreach activities should be coordinated as much as possible.

Bike to Work Day

Jennifer Ly reported on the efforts around bike to work day and the location of energizer stations. It was also noted that there was a Health and Welfare Outreach Fair on May 12.

By Laws

Catalin led a discussion of a first draft of proposed by laws for the RBPAC. Topics included need for:

- Clarification of the roles of committees
- Renaming the Social Secretary to be a Communications Officer
- Need for a periodic work plan for the RBPAC to be required as part of the by laws
- Need for really long term limits
- Voting to be based primarily on consensus

It was proposed to push the By Law full discussion off to June due to other pressing needs.

Bicycle Parking

The lack of bike parking and the lack of a clear process for merchants and others to request parking approval from the city was discussed. The process as it exists was discussed and it was agreed the city needed to do more outreach and coordination on this topic. Further discussion ensued about how to promote bike friendly businesses. Additionally the use of local artists/foundries to fabricate bike racks was discussed. It was suggested that Liz Bitner would work with Joe Light on coming up with an approach.

Pedestrian Committee

Nancy reported on the progress of the pedestrian committee. Focus groups are being developed and the RBPAC will likely be one. Unified materials are being developed in English and Spanish for the upcoming workshops.

Website

Adrienne requested money to update it using David Moore. A motion was made and passed to authorize use of the \$409.77 to update the website using David Moore.

Ride Mapping

Brian led a discussion about the Map my ride tool. Mathew discussed the planned Fehr & Peers approach and tools. Mathew demonstrated the use of the tool Fehr and Peers intends to use. One of the goals is to tie the ped and bike mapping information together. Outreach will be led by Joe for the bike plan. Mathew requested that locations for review should be sent directly to him and to Brooke. Discussion ensued on areas of interest and for the reality ride during the workshop. Mathew noted the different approaches to bike routes in Oakland and Berkeley. Oakland opted for routes on well traveled and lit thorough fares.

Other Business, Next Steps and Wrap Up

Chad noted that a grant is being developed for the Nevin corridor. Tony was appointed to the Citizen Advisory Committee of CoCo Transit authority.

Adrienne summarized next steps including:

- Postponement of further by law discussion until June
- Development of a Yahoo group or blog
- Potential development of a fundraising committee

- Youth Involvement – adding this to the agenda would be important as there are opportunities to engage students and gain extra help.

It being past 8 pm Adrienne noted that all business was finished and the meeting was adjourned.